

GREAT BEND CITY COUNCIL MEETING

September 18, 2023

6:30 p.m.

Location – City Hall Council Chambers

The Council meeting will be livestreamed for public to view on our city council Facebook page, <https://www.facebook.com/gbcitycouncil/>.

AGENDA

Members present:

__ Mayor Cody Schmidt	__ Councilmember Cory Urban
__ Councilmember Kevyn Soupiset	__ Councilmember Lindsey Krom-Craven
__ Councilmember Rickee Maddox	__ Councilmember Natalie Towns
__ Councilmember Alan Moeder	__ Councilmember Davis Jimenez
__ Councilmember Jolene Biggs	__ Attorney Allen Glendenning
__ Administrator Brandon Anderson	__ Clerk/Finance Director Shawna Schafer
__ Assistant Administrator Logan Burns	

OPENING: PLEDGE OF ALLEGIANCE

A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Special Session held on September 5, 2023.
- b) **Claim's Warrant Register 9-18-23:** Covering 2023 bills to date.
- c) **Payroll Register P/R 9-8-23:** Covering payroll ending September 2, 2023, in the amount of \$420,561.33.
- d) **Appointments:** Mayor Schmidt will make appointments as appropriate.
- e) **Homecoming Parade Street Closure:** Close Main Street from 19th Street to Lakin Avenue from 2:30pm to 5:30pm on September 22, 2023, for the Great Bend High School Homecoming Parade.
- f) **Door-to-Door License:** Lucas Haines with Roofmasters Roofing & Sheet Metal has applied for a door-to-door license. All requirements of the ordinance have been completed and recommend approval.
- g) **Agenda:** Approval of agenda as submitted or amended.

B. OLD BUSINESS

C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS

The public is free to comment on items not listed on the agenda. Please address comments to the City Council as a body and be mindful of others who may also wish to speak by limiting comments to 3 minutes.

D. NEW BUSINESS

1. **Councilmember Reports:** Councilmembers will report on the boards and commissions that they serve on.

Recommendation: Informational item.

2. **Administrators Update:** City Administrator Brandon Anderson will present an update on what is happening within the City organization.

Recommendation: Informational item.

3. **CVB/Community Coordinator Report:** Community Coordinator Christina Hayes will present her monthly report.

Recommendation: Informational item.

4. **Recovery of Testing Cost in DUI Cases that Result in a Conviction or Diversion:** The local hospital charges the police department for the blood draws that are taken pursuant to warrants in DUI cases. The police department has requested that the city ordinance concerning court costs be amended to expressly allow the recovery of the costs of the blood draws. Kansas statutes already require that sentences in DUI cases include a laboratory fee to defray the costs of testing the samples at the KBI laboratory. This ordinance would allow recovery of the cost of the draw as well. City Attorney Allen Glendenning will report.

Recommendation: Motion to adopt Ordinance No. 4421, regulating the costs recoverable in municipal court cases.

5. **Audit Proposals:** Request for Proposals for a 3-year audit engagement were sent out and published in the Great Bend Tribune in July. The city received only 2 proposals from Gordon CPA and Adams Brown. Audit bids, including single audit for federal funds, for fiscal years 2023, 2024 and 2025 from Gordon CPA was \$28,800, \$29,715, and \$30,650 respectfully. Audit bids, including single audit for federal funds, for fiscal years 2023, 2024 and 2025 from Adams Brown was \$26,000, \$26,450, and \$26,900 respectfully. City Clerk/Finance Director Shawna Schafer will report.

Recommendation: Take appropriate action.

6. **Executive Session:** An executive session has been requested to discuss information deemed privileged in the attorney-client relation. The executive session shall include the Governing Body, the City Administrator, the Assistant City Administrator, and the City Attorney.

Recommendation: A motion to recess into executive session for a period of ____ minutes to seek legal advice regarding leases at the airport, pursuant to K.S.A. 75-4319(b)(2), consultation with an attorney for the body which would be deemed privileged in the attorney-client relationship. The regular meeting will resume at ____:____.

7. **Executive Session:** An executive session has been requested to discuss information deemed privileged in the attorney-client relation. The executive session shall include the Governing Body, the City Administrator, the Assistant City Administrator, and the City Attorney.

Recommendation: A motion to recess into executive session for a period of ____ minutes to seek legal advice for pending legal matters pursuant to K.S.A. 75-4319(b)(2), consultation with an attorney for the body which would be deemed privileged in the attorney-client relationship. The regular meeting will resume at ____:____.

ADJOURNMENT